



City of the Village of Clarkston
375 Depot Rd
Clarkston, Michigan 48346
7.8.2024 City Council Regular Meeting Agenda

Microsoft Teams meeting Join on your computer @ 7pm, mobile app or room device "Click here" to join the meeting - Meeting ID:216 646 593 066 Passcode: abjPKn

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call
Mayor Wylie, Mayor Pro Tem Rodgers Council Members: Casey, Forte, Lamphier, Quisenberry, and Roth.
4. Approval Of Agenda - Motion
5. Public Comments
Individuals have the opportunity to address the City Council on topics not on the agenda for three minutes. In order to hear all Individuals comments at a reasonable hour, the City Council request that speakers respect the three-minute time limit. Note: this is not a question-answer session. However, it is an opportunity to voice your thoughts with City Council.
 - a. TBD
6. FYI
 - a. FYI: 2024 PRIMARY ELECTION ACCURACY TEST WILL BE HELD ON SATURDAY, JULY 13TH, 2024 @ 11AM AT CITY HALL
7. City Manager Report 7.8.2024
Documents:
[7.8.2024 CITY MANAGER REPORT.PDF](#)
8. Motion: Acceptance Of Consent Agenda As Presented 7.8.2024
Final Minutes: 6.10.2024

Draft Minutes: 6.24.2024

Treasurer's Report: 7.8.2024

Documents:
[7.8.2024 CONSENT AGENDA.PDF](#)

9. Unfinished Business:

- a. None

10. New Business:

- a. Resolution: Proposal to Place a Yes/No Referendum on the November 5th Ballot re: Single Waste Hauler in the City

- b. Resolution: Proposal for Office Computer Purchase (Phase II)

Documents:

[PROPOSAL TO PLACE A YESNO REFERENDUM ON THE NOVEMBER 5TH
BALLOT RE SINGLE WASTE HAULER IN THE CITY.PDF](#)
[PROPOSAL FOR OFFICE COMPUTER PURCHASE PHASE II.PDF](#)

11. Adjourn

Only those matters that are on the agenda are to be considered for action. People with disabilities needing accommodations for effective participation in this meeting should please contact the Catherine Ashley, City Clerk (248) 625-1559 at least two working days in advance of the meeting. An attempt will be made to provide reasonable accommodations.

City of the Village of Clarkston

City Manager Report

July 8, 2024

Clerk Replacement

Catherine Ashley started her role as our new City Clerk on Monday, July 1st after being sworn in. She is already making great progress! My thanks to Evelyn Bihl and Karen DeLorge for assisting with the training.

23/24 FY Budget Amendment

In the June 24th Council meeting I reported that the final budget amendment for the 23/24 Fiscal Year will be presented to the Council for approval in this (July 8th) Council meeting. City Treasurer Greg Cote' however has recommended that the budget amendment be presented in the July 22nd meeting to align with the final 23/24 FY Treasurer's report to be presented on the 22nd as well as allow more time for any late invoices or charges to be processed.

Councilmember Petition Deadline

As a reminder, those interested running or re-running for a City Council seat in the November 5th election must circulate petition forms, available in the City Office, to obtain valid Clarkston voter signatures and then return the forms to the City Office no later than **4:00 PM on Tuesday, July 23rd**.

City Office Copy Machine Replacement

The City's 5-year contract on our Ricoh copy machine has expired. After obtaining quotes from Ricoh as well as other copy machine leasing companies, Greg Cote' and I are finalizing the details of an equivalent (or better) copier from Ricoh for less than half of the current monthly cost. The per-page costs for toner are also lower. A full proposal and lease agreement will be brought to Council on July 22nd for approval.

Thanks to Jim & Ann Degen

The City extends a big thank you to residents Jim and Ann Degen for weeding, mulching, and planting new flowers in the Depot Park gazebo beds and City Hall flowerpots. Thank you, Jim & Ann, much appreciated!

Respectfully submitted, **Jonathan Smith, City Manager, July 3, 2024**



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

FINAL Minutes of the June 10, 2024 Regular City Council Meeting

1. Call To Order:

- The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge Of Allegiance:

- Mayor Wylie led the Pledge of Allegiance.

3. Roll Call:

- Councilmembers Present: Sue Wylie, Mayor, Laura Rodgers, Mayor Pro Tem, Gary Casey, Amanda Forte, Mark Lamphier, Ted Quisenberry, and Peg Roth.
- Council Members Absent: None
- Others Present: Jonathan Smith, City Manager, Tom Ryan, City Attorney,
- Others Absent: Oakland County Sheriff Sergeant John Ashley.

4. Approval Of Agenda:

- Motioned by Roth, supported by Casey to amend the agenda to include a resolution to appoint an Interim City Clerk. VOTE: All Aye. MOTION CARRIED 7-0
- Motioned by Forte, supported by Lamphier to amend the agenda to include a resolution to ratify the City Truck Repair Costs. VOTE: All Aye. MOTION CARRIED 7-0
- Motioned by Quisenberry, supported by Roth to approve the agenda as amended. VOTE: All Aye. MOTION CARRIED 7-0
- Resolved by Forte, supported by Rodgers to appoint City Treasurer Greg Cote' to the position of Interim City Clerk. VOTE: All Aye. RESOLUTION CARRIED 7-0

5. Public Comments:

- None

6. FYI:

- Mayor Wylie reminded everyone about the 44th Annual Concerts in Depot Park - Dates: Friday(s) June 14th, June 21st, June 28th, July 5th, July 12th, July 19th Hours: 6pm - 9pm Presented by VISTA SPRINGS of CLARKSTON.

7. City Manager Report:

- Parking Permits
- EGLE Audit Meeting on MS4
- Busy Week of Activities
- City Clerk Replacement
- City Work Truck Repair

8. Motion: Acceptance of Consent Agenda as Presented 6.10.2024

- Motioned by Rodgers, supported by Lamphier to approve the Consent Agenda. VOTE: All Aye. MOTION CARRIED 7-0

9. **Unfinished Business:**

a. Second Reading & Resolution: Proposed Ordinance Changes to enable the City Code Enforcement officials to issue citations.

- Resolved by Forte, supported by Rodgers to approve the modification of Section 10.11 of the City's Municipal Code, authorizing the City's Code Enforcement Officer to issue citations where warranted after a violation notice has been issued. This ordinance change will take effect 20 days after posting in a local newspaper. VOTE: All Aye. RESOLUTION CARRIED 7-0

b. Ratification of City Truck Repair Costs: Approval of the \$2,128.65 cost to replace the hydraulic oil tank on the City's 2014 Ford F550 pickup truck.

- Resolved by Casey, supported by Quisenberry to ratify the \$2,128.65 cost to repair the City's 2014 Ford F550 pickup truck to be paid from the Material & Outside Labor – Pickup Truck account (#101-446-861.001). VOTE: All Aye. RESOLUTION CARRIED 7-0

10. **New Business:**

a. Resolution to Purchase Social Media Archiving Software for FOIA requests.

- Resolved by Forte, supported by Wylie to authorize the City Manager to contract with PageFreezer to purchase their Social Media Archiving software to back up the City website and Facebook site at a cost of \$275 for setup and \$1,308/year, to be paid from the Technology & Internet Expense account (#101-172-852.000). VOTE: All Aye. RESOLUTION CARRIED 7-0

b. Resolution to Approve the 24-25 Fiscal Year Budget.

- Resolved by Quisenberry, supported by Roth to approve the 24-25 Fiscal Year Budget Proposal, including the General Appropriations Act and 5-year Capital Improvement Plan, and authorizes the City Manager and Treasurer to implement the new budget effective July 1, 2024. VOTE: All Aye. RESOLUTION CARRIED 7-0

c. Resolution to Approve the 24-25 Fiscal Year Millage Rate.

- Resolved by Rodgers, supported by Wylie to approve the 24-25 Fiscal Millage Rate of 10.9787 and authorize City Treasurer Greg Cote' to proceed with the preparation of Summer 2024 tax bills. VOTE: All Aye. RESOLUTION CARRIED 7-0

d. Resolution to hold a Closed Session, as permitted by the Open Meetings Act and State Statue MCL 15.268(h) regarding alleged overbilling by Independence Township for Police and Fire Services.

- Resolved by Rodgers, supported by Roth to hold a closed session to discuss the alleged overbilling by Independence Township for Police and Fire Services with the City Attorney. VOTE: All Aye. RESOLUTION CARRIED 7-0
 1. Initiated Closed Session at 8:16 PM
 2. Returned to Open Session at 8:52 PM

e. Resolution to Authorize the City Attorney to Communicate with the Independence Township Attorney.

- Resolved by Forte, supported by Quisenberry to authorize the City Attorney to Communicate with the Independence Township Attorney regarding the alleged overbilling by Independence Township for Police and Fire Services. VOTE: All Aye. RESOLUTION CARRIED 7-0

f. Resolution: Recommendation to hold a Closed Session, as permitted by the Open Meetings Act and State Statue MCL 15.268(h) to discuss Depot Park Rental Fees.

- Resolved by Quisenberry, supported by Forte to hold a closed session to discuss the waiver of Depot Park rental fees with the City Attorney. VOTE: All Aye. RESOLUTION CARRIED 7-0
 1. Initiated Closed Session at 8:56 PM
 2. Returned to Open Session at 9:28 PM

11. Adjourned Open Session at 9:30 PM

Respectfully Submitted by Jonathan Smith, City Manager



City of the Village of Clarkston
Artemus M. Pappas Village Hall
375 Depot Road
Clarkston, Michigan 48346

DRAFT Minutes of the June 24, 2024 Regular City Council Meeting

1. Call To Order:

- The regular session meeting of the City of the Village of Clarkston City Council was called to order by Mayor Wylie at 7:00 P.M.

2. Pledge Of Allegiance:

- Mayor Wylie led the Pledge of Allegiance.

3. Roll Call:

- Councilmembers Present: Sue Wylie, Mayor, Laura Rodgers, Mayor Pro Tem, Gary Casey, Amanda Forte, Mark Lamphier, Ted Quisenberry, and Peg Roth.
- Council Members Absent: None
- Others Present: Jonathan Smith, City Manager, Tom Ryan, City Attorney,
- Others Absent: Oakland County Sheriff Sergeant John Ashley.

4. Approval Of Agenda:

- Motioned by Rodgers, supported by Roth to approve the agenda as presented. VOTE: All Aye. MOTION CARRIED 7-0

5. Public Comments:

- Tom Lowrie – Status of Single Trash Hauler
- Chet Pardee – Suggested Performance Measure for City Manager

6. FYI:

- Mayor Wylie commented about the Fourth of July Parade and the stuffer to be inserted in the July Tax Bill mailing

7. City Manager Report:

- Clerk Replacement
- 23/24 FY Budget Amendments

- Tax Statement Mailing Stuffer
- Contractor Work in the City

8. Sheriff's Report

9. Motion: Acceptance of Consent Agenda as Presented 6.24.2024

- Motioned by Quisenberry, supported by Roth to approve the Consent Agenda. VOTE: All Aye. MOTION CARRIED 7-0

10. **Unfinished Business:**

a. Resolution: Moratorium on Park Fee Waivers

- Resolved by Forte, supported by Casey to declare a moratorium effective June 24, 2024 until September 24, 2024 for the waiver of Depot Park fees. VOTE: All Aye. RESOLUTION CARRIED 7-0

b. Resolution: Proposal for Monthly Permit Parking

- Resolved by Forte, supported by Rodgers to approve the implementation of a monthly permit parking alternative (in the City's two paid parking lots) for a flat \$60.00 per month. VOTE: All Aye. RESOLUTION CARRIED 7-0

10. **New Business:**

a. Motion: Planning Commission, Zoning Board of Appeals, and Historic District Commission membership renewals or replacements

- Motioned by Quisenberry, supported by Lamphier to reappoint Derek Werner and Amanda Forte to the Planning Commission through June 2027, Jennifer Cotter, Sharron Catallo, and Scott Meyland to the Zoning Board of Appeals through June 2027, and Michael Moon and Lisa Paterscak to the Historic District Commission through June 2027. VOTE: All Aye. RESOLUTION CARRIED 7-0

b. Resolution: Office Computer Purchase

- Resolved by Forte, supported by Rodgers to authorize the City Manager to purchase two replacement laptop computers through the City's IT Contractor VC3 for use in the City Office at a total cost of \$3,230 to be funded by the Professional & Contractual Services budget (401-901-805.001). VOTE: All Aye. RESOLUTION CARRIED 7-0

c. Resolution: Clarkston Chamber of Commerce Advertisement

- Resolved by Forte, supported by Lamphier to not authorize (decline) the purchase of an advertisement in the upcoming 2024-2025 Chamber Membership Directory and Community Guide. VOTE: All Aye. RESOLUTION CARRIED 7-0

d. Resolution: Bioswale Signage

- Resolved by Forte, supported by Roth to approve the placement of up to ten (10) bioswale signs measuring 9" x 12" adjacent to bioswales in the City, at no cost to the City. VOTE: All Aye. RESOLUTION CARRIED 7-0

e. Resolution: City Clerk Appointment

- Resolved by Roth, supported by Casey to accept the recommendation of the City Manager pursuant to City Charter provisions 5.1(c) and 5.3(e) to appoint Catherine Ashley as City Clerk with an initial annual salary of \$35,000 for the 60-day probation period and then increase to the budgeted annual salary of \$38,220. The City wishes Karen DeLorge all the best in her new position with the State. Catherine will be sworn in on July 1st at which point Treasurer Greg Cote's appointment to Interim City Clerk will be terminated. VOTE: All Aye. RESOLUTION CARRIED 7-0

11. Adjourned Open Session at 8:11 PM

Respectfully Submitted by Jonathan Smith, City Manager

TREASURER'S REPORT FOR CITY COUNCIL MEETING:

7/8/2024

Treasurer's Report:

I. Disbursements from 06/01/2024 - 06/30/2024

101 General Fund	\$	95,587.10
202 Major Streets	\$	-
203 Local Street	\$	-
220 Mill Pond Lake	\$	2,275.36
231 Parking Meter Fund	\$	1,130.41
236 Friends of Depot Park	\$	-
301 GO Bond Debt	\$	-
401 Capital Projects Fund	\$	2,236.13
590 Sewer Fund	\$	71.14
703 Tax Fund	\$	-
Total	\$	101,300.14

II. Invoices for review and payment approval

Carlisle Wortman - 2024 Code Enforcement	\$	-
Carlisle Wortman - 2024 Building Administration	\$	-
Carlisle Wortman - Master Plan, Bldg Adm, Planner & Other	\$	-
HRC MS4 Permitting	\$	-
HRC Professional Services June 2024	\$	-
Tom Ryan - Professional Services (June Invoice)	\$	2,755.00
Tom Ryan - Professional Services Court (June Invoice)	\$	285.00
Total	\$	3,040.00

III. Other Checks for Review

	\$	-
	\$	-
	\$	-
	\$	-
Total	\$	-

GRAND TOTAL	\$	104,340.14
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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
 CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
06/04/2024	GEN	11519	80073	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	23.90
06/04/2024	GEN	11520	6/14/2024	COMCAST	TELEPHONE	850.000	172	409.01
06/04/2024	GEN	11521#	74629	CHARTER TWP OF INDEPENDENCE	LAW ENFORCEMENT	802.000	301	38,427.32
			74629		FIRE PROTECTION - IND TWP	802.001	336	45,415.21
				CHECK GEN 11521 TOTAL FOR FU				83,842.53
06/04/2024	GEN	11522	6/4/2024	DTE ENERGY	DETROIT EDISON-VH	920.000	265	24.35
			6/4/2024		DETROIT EDISON-VH	920.000	265	185.95
			6/4/2024		DTE UPPER PARKING LOT	923.000	265	128.88
			6/4/2024		DTE UPPER PARKING LOT	923.000	265	17.63
			6/4/2024		DTE DEPOT PARK	923.001	265	32.88
				CHECK GEN 11522 TOTAL FOR FU				389.69
06/05/2024	GEN	11523	203678257333	CONSUMERS ENERGY	VH - UTILITIES CONSUMERS	921.000	265	38.75
06/05/2024	GEN	11524	6/5/2024	DTE ENERGY	DTE STREET LIGHTING	926.000	448	1,716.21
06/05/2024	GEN	11525	11119	THOMAS J RYAN PC	LEGAL FEES	803.000	266	902.50
06/05/2024	GEN	11526	356954	VIEW NEWSPAPER GROUP	PUBLICATIONS	901.000	215	442.40
06/11/2024	GEN	11527	203911772	COMCAST	TELEPHONE	850.000	172	337.59
06/11/2024	GEN	11528	6/11/2024	DTE ENERGY	DTE UPPER PARKING LOT	923.000	265	29.04
			6/11/2024		DTE UPPER PARKING LOT	923.000	265	19.63
				CHECK GEN 11528 TOTAL FOR FU				48.67
06/11/2024	GEN	11529	5069567792	RICOH USA, INC	SUPPLIES	726.000	172	414.91
06/12/2024	GEN	11530	2174168	CARLISLE/WORTMAN ASSOCIATES,	BLDG DEPT PROFESSIONAL FEES	809.000	371	1,638.73
06/13/2024	GEN	11532*#	05/23/2024	ELAN FINANCIAL SERVICES	BUILDING MAINTENANCE-VH	931.000	265	405.51
06/13/2024	GEN	11533	HRO006690	TRUCK & TRAILER SPECIALTIES	MATERIAL & OUTSIDE LABOR-PICKUP TR	861.001	446	2,128.65
06/13/2024	GEN	11534	10093	MICHIGAN MUNICIPAL TREASURER	DUES & CONFERENCES	958.000	253	199.00
06/17/2024	GEN	11535	61827410	J.C. EHRLICH	VH - BLDG MAINT	931.000	265	56.06
06/17/2024	GEN	11536	241590063383	BLUE CARE NETWORK	HEALTH INSURANCE	712.000	441	490.12
06/20/2024	GEN	11537	113869	THE PRINT SHOP	PUBLICATIONS	901.000	262	150.00

07/02/2024 03:39 PM
 User: TREASURER2
 DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
 CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL								
06/20/2024	GEN	11538	403243352	ADT	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	255.32
06/24/2024	GEN	11540	5030226985	RICOH USA INC	RICOH COPIER LEASE	941.000	172	202.65
06/26/2024	GEN	11541	6/26/2024	DOUG WEAVER	SALARY - BLDG INSPECTORS	805.001	371	325.00
06/26/2024	GEN	11542	6/26/2024	JEFF SHAFER	SALARY - BLDG INSPECTORS	805.001	371	65.00
06/26/2024	GEN	11543	6/26/2024	KRISTINA WELSH	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	371	455.00
06/27/2024	GEN	11544	0001848	ADVANCED MARKETING PARTNERS,	SUPPLIES	726.000	253	192.00
06/27/2024	GEN	11545	80302	BEDROCK EXPRESS LTD	PARK MATERIALS	728.000	265	107.90
06/27/2024	GEN	11546	6/26/2024	ALPINE CARPET CLEANING	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	172	350.00
06/27/2024	GEN	11547	INV-16530	PAGEFREEZER SOFTWARE, INC.	TECHNOLOGY/INTERNET EXPENSE			** VOIDED **
Total for fund 101 GENERAL								95,587.10

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CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 220 MILL POND LAKE IMPROVEMENT FUND								
06/04/2024	MILL	278	2020-MH-1355.475	GOOSE BUSTERS!	GOOSE ROUNDUP	812.000	265	100.00
06/05/2024	MILL	279	3836	LAKE PRO, INC. - COMPLETE H2	WEED CONTROL - MILL POND MAINT	813.000	265	2,175.36
Total for fund 220 MILL POND LAKE IMPROVEMENT								2,275.36

07/02/2024 03:39 PM
 User: TREASURER2
 DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
 CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 231 PARKING METER FUND								
06/04/2024	PARK	1273	069235	TRAFFIC & SAFETY CONTROL SYS	MISC EXPENSE	955.000	172	50.00
06/04/2024	PARK	1274	IRIS0000135736	T2 SYSTEM CANADA INC	MISC EXPENSE	955.000	172	55.00
			IRIS00001435737		MISC EXPENSE	955.000	172	55.00
				CHECK PARK 1274 TOTAL FOR FU				<u>110.00</u>
06/10/2024	PARK	1275	068804	TRAFFIC & SAFETY CONTROL SYS	MISC EXPENSE	955.000	172	50.00
06/11/2024	PARK	1276	INV-1046137	PASSPORT LABS, INC	MISC EXPENSE	955.000	172	331.74
			INV-1046316		MISC EXPENSE	955.000	172	200.25
				CHECK PARK 1276 TOTAL FOR FU				<u>531.99</u>
06/17/2024	PARK	1277	069289	TRAFFIC & SAFETY CONTROL SYS	MISC EXPENSE	955.000	172	320.00
06/24/2024	PARK	1278	267033911	T-MOBILE	PHONE EQUIPMENT	760.000	172	68.42
				Total for fund 231 PARKING METER FUND				1,130.41

07/02/2024 03:39 PM
User: TREASURER2
DB: Clarkston

CHECK DISBURSEMENT REPORT FOR CITY OF THE VILLAGE OF CLARKSTON
CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 401 CAPITAL PROJECT FUND								
06/12/2024	GEN	11531	200429	GREAT LAKES ACE HARDWARE	STREET SIGNS & POSTS	819.000	446	106.38
06/13/2024	GEN	11532*#	05/23/2024	ELAN FINANCIAL SERVICES	PROFESSIONAL & CONTRACTUAL SERVICE	805.001	901	979.75
06/20/2024	GEN	11539	347	STATE STRIPING LLC	SAFETY CROSSWALK PAINT/TAPE	930.007	446	750.00
			327		SAFETY CROSSWALK PAINT/TAPE	930.007	446	400.00
				CHECK GEN 11539 TOTAL FOR FU				<hr/> 1,150.00
					Total for fund 401 CAPITAL PROJECT FUND			2,236.13

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER								
06/18/2024	SEWER	2147	300-2112-S	GREAT LAKES WATER AUTHORITY	IWC CHARGES IND TWP	814.002	536	71.14
					Total for fund 590 SEWER			71.14
TOTAL - ALL FUNDS								101,300.14

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Thomas J. Ryan, P.C.
2055 Orchard Lake Road
Sylvan Lake, MI 48320

Invoice submitted to:
Jonathan Smith
City Manager
375 Depot Road
Clarkston, MI 48346

June 28, 2024

In Reference To: Clarkston Court/Prosecution
Invoice #11123

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
6/3/2024 Review correspondence from 52/2 District Court re: Notice to Appear (Clarkston v Schneider)	0.50 95.00/hr	47.50 ✓
6/20/2024 Review correspondence from 52/2 District Court re: 7/3/24 court docket with Judge Kostin	0.50 95.00/hr	47.50 ✓
6/26/2024 Review Complaint No. 24OS12773 re: MDOP complaint; Phone call from/to alleged victim re: restitution; Phone call to Defendant's attorney re: arraignment/pretrial on 7/3/24	2.00 95.00/hr	190.00 ✓
For professional services rendered	3.00	\$285.00
Balance due		\$285.00

Thomas J. Ryan, P.C.

2055 Orchard Lake Road
Sylvan Lake, MI 48320

Invoice submitted to:
Jonathan Smith
City Manager
City of the Village of Clarkston
375 Depot Road
Clarkston, MI 48346

June 28, 2024

Invoice #11124

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>	
6/3/2024 Review correspondence from City Manager re: emergency repair for city truck; Correspondence to City Manager re: emergency repair for city truck for 6/10/24 council meeting	1.00 95.00/hr	95.00	✓
Phone call from Independence Township Attorney, Mr. Kelly re: billing issue with City and Township; Phone call to City Manager re: phone conference with Mr. Kelly re: billing issue	1.00 95.00/hr	95.00	✓
6/5/2024 Review proposed agenda for 6/10/24 council meeting; Phone call to City Manager re: agenda	1.00 95.00/hr	95.00	✓
6/6/2024 Research and Preparation of Two Attorney Client Privilege Memorandum's re: Independence Township Police & Fire Services and Depot Park Fees	4.00 95.00/hr	380.00	✓
Review FOIA request from Ms. Bisio	0.50 95.00/hr	47.50	✓
6/7/2024 Draft/revise Attorney Client Privilege Memorandums; Prepare Resolution for Closed Session	2.00 95.00/hr	190.00	✓
6/10/2024 Review council meeting packet; Phone call to City Manager re: agenda items to be added	1.00 95.00/hr	95.00	✓
Attend City Council Meeting	3.50 95.00/hr	332.50	✓
6/17/2024 Review FOIA request from Mr. Lanker re: 127 N. Holcomb Street	0.50 95.00/hr	47.50	✓
6/18/2024 Review correspondence from City Manager re: proposed Agenda for 6/24/24 council meeting and proposed city clerk hire	0.50 95.00/hr	47.50	✓

	<u>Hrs/Rate</u>	<u>Amount</u>
6/18/2024 Phone call from City Manager re: property maintenance issue	0.50 95.00/hr	47.50 ✓
6/19/2024 Review FOIA response from Ms. DeLorge to Mrs. Bisio's 6/6/24 FOIA request	1.50 95.00/hr	142.50 ✓
6/20/2024 Preparation of Resolution for moratorium on waiver of Deport Park fees and establishing a new fee schedule	2.00 95.00/hr	190.00 ✓
6/21/2024 Review FOIA request from Mrs. Bisio re: clerk appointment; probationary period; resume	0.50 95.00/hr	47.50 ✓
6/24/2024 Review council meeting packet for 6/24/24 council meeting	0.50 95.00/hr	47.50 ✓
Phone call from City Manager re: four (4) FOIA requests received 6/20/24	0.50 95.00/hr	47.50 ✓
Attend City Council Meeting	2.50 95.00/hr	237.50 ✓
Review correspondence from City Manager re: 3 FOIA requests from Mrs. Bisio re: Bonding per 4.7 of Charter; ZBA case 2007; MCL 15.235(5)(b) and backup data for EV money received by the City	1.00 95.00/hr	95.00 ✓
6/26/2024 Review FOIA response re: 127 N. Holcomb from City Manager	1.00 95.00/hr	95.00 ✓
6/27/2024 Review and phone conference with City Manager re: responses to 4 FOIA requests from Mrs. Bisio re: Clerk appointment; Bonding; ZBA 2007 Case; Existence of records and EV backup	2.00 95.00/hr	190.00 ✓
6/28/2024 Review FOIA responses to Mrs. Bisio's 4 FOIA requests re: Township invoices and EV information; Resume for city clerk applicant; Bonding information for Treasurer; and HDC - 47 Church Street	2.00 95.00/hr	190.00 ✓
For professional services rendered	29.00	\$2,755.00
Previous balance		\$902.50
Accounts receivable transactions		
6/11/2024 Payment - Thank You No. 11525		(\$902.50)
Total payments and adjustments		(\$902.50)
Balance due		\$2,755.00

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Single Trash Hauler Referendum on the 11/5/2024 Ballot

WHEREAS, in the June 24th Council Meeting a resident inquired about the status of the proposal to have a single trash hauler in the City, and;

WHEREAS, in 2022 the City and Independence Township held several joint meetings with residents to discuss the pros and cons of a single hauler but the meetings ended when the Township leadership changed, and;

WHEREAS, to determine if there is sufficient City resident interest in a single hauler program it is proposed that the Council consider a Yes-or-No referendum on the November 5th Election Ballot, and;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of the Village of Clarkston _____ (does or does-not) wish to include a referendum on the November 5, 2024 Election Ballot to ask residents if they ARE or ARE-NOT in favor of a single trash hauler in the City.

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

- Resolution is Adopted
- Resolution is Defeated

Catherine Ashley, City Clerk

July 8, 2024

Date

City of the Village of Clarkston

375 Depot Road
Clarkston, Michigan 48346

Resolution - Purchase of Replacement Office Computers (Phase II)

WHEREAS, the five (5) City office computers (2 laptops and 3 desktops) were last purchased in 2018 and are starting to exhibit issues such as software incompatibility and insufficient memory, and;

WHEREAS, the City's IT Support contractor, VC3, is recommending replacement of the five (5) computers as soon as possible, and;

WHEREAS, in the City's budget preparation, plans were included to replace the two (2) laptops in the 23/24 Fiscal Year Budget (Phase I) and the three (3) desktops in the 24/25 Fiscal Year Budget (Phase II), and;

WHEREAS, on June 24th, Council approved the replacement of the two (2) laptop computers (Phase I) at a total cost of \$3,230, and;

WHEREAS, VC3 recently submitted the attached proposal to replace the three (3) desktop computers (Phase II) at a total cost of \$4,268, and;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of the Village of Clarkston hereby authorizes the City Manager to purchase three (3) replacement desktop computers through the City's IT Contractor VC3 for use in the City office at a total cost of \$4,268 to be funded by the Professional & Contractual Services budget (401-901-805.001) in the 24/25 Fiscal Year.

Casey	Forte	Lamphier	Quisenberry	Rodgers	Roth	Wylie	Totals
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Resolution is Adopted


Resolution is Defeated

Catherine Ashley, City Clerk

July 8, 2024

Date

- Hardware/Software

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	Dell OptiPlex 7000 7020 Desktop Computer - Intel Core i5 14th Gen i5-14500 - 16 GB - 512 GB SSD - Small Form Factor - Black - Intel Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR5 SDRAM - English (US) Keyboard - IEEE 802.11ax - 180 W		\$1,198.00	3	\$3,594.00
	Samsung 27" Class Full HD LCD Monitor - 16:9 - Black - 27" Viewable - In-plane Switching (IPS) Technology - 1920 x 1080 - 16.7 Million Colors - FreeSync - 250 Nit Typical, Minimum - 5 ms - HDMI - DisplayPort - USB Hub		\$220.00	3	\$660.00

Subtotal: \$4,254.00

- Shipping

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	Shipping and Handling		\$14.00	1	\$14.00

Subtotal: \$14.00

Ticket #2389952 - 2024.06 - TSA - 3 monitors and 3 desktops

Prepared by: VC3 Hillary Pennell quotes.hillary.pennell@vc3.com	Prepared for: Village of Clarkston, MI 375 Depot Rd Clarkston, MI 48346 Jonathan Smith +12486251559 smithj@villageofclarkston.org	Quote Information: Quote #: HP002511 Version: 1 Delivery Date: 07/01/2024 Expiration Date: 07/29/2024
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Quote Summary

Description	Amount
- Hardware/Software	\$4,254.00
- Shipping	\$14.00
Total: \$4,268.00	

- Applicable taxes & Environmental Surcharges will be added.
- All product transfer of ownership and invoicing occurs upon VC3's receipt of the product.
- Pricing & Availability is subject to change without notice.
- Shipping and handling costs may not be included in this quote, as these costs are variable. Adjusted shipping and handling costs may be applied to the final invoice.
- VC3 makes NO WARRANTY either expressed or implied, regarding performance or suitability for any purpose of the above products. The customer assumes the responsibility for understanding the warranty, if any, of the manufacturer or VC3.
- If not included in agreement, travel will be billed separately.
- Returns:
 - No returns will be accepted unless first approved by VC3 Inc.
 - Approved returns are subject to a 20% restocking fee.
 - Approved return of in-stock items will be accepted within 10 business days of purchase, if merchandise if unopened and packaging is undamaged.
 - Open box items are not returnable
 - Approved defective returns must be shipped to VC3 within 10 business days of said approval

1301 Gervais St. Ste. 1800
Columbia, SC
www.vc3.com
800-787-1160



VC3

Village of Clarkston, MI

Name: Hillary Pennell

Name: Jonathan Smith

Title: Client Solutions Specialist

Date: _____

Date: 07/01/2024